FHGR-Mail with Microsoft Office Outlook (automatic)

Prerequisite for the configuration is a functioning connection to the internet.

- 1. Open Outlook and click on "File".
- 2. Click on "Add Account".



3. Fill in all the fields and click on "next".

Auto Account Setur Outlook can auton) natically configure many email accounts.	×.
E-mail Account		
Your Name:	Max Mustermann	
	Example: Ellen Adams	
E-mail Address:	support@htwchur.ch	
	Example: ellen@contoso.com	
Password:	******	
Retype Password:	*****	
	Type the password your Internet service provider has given you.	
Manual setup or a	dditional server types	
		Next



4. If the following window appears fill in your username with a preceding "edu03\" and your password. Select "remember password" so you don't have to login the next time.

Windows-Sicherheit
Microsoft Outlook Verbindung mit support@htwchur.ch wird hergestellt.
edu03\mustermax ••••• • Anmeldedaten speichern
OK Abbrechen

5. Your E-Mail account gets configured automatically. Click on "finish"

Add Account	×
Congratulations!	×
Configuring	
Outlook is completing the setup for your account. This might take several minutes.	
Change account settings	Add another account
< <u>B</u> ack	Finish Cancel